

PICKAWAY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

REGULAR MEETING MINUTES

January 18, 2017

Pickaway County Board of Developmental Disabilities
200 East High Street, Circleville, OH 43113

CALL TO ORDER: Jessica Mullins, President, called the regular meeting of the Pickaway County Board of Developmental Disabilities to order at 6:42 PM with a roll call.

Kristin Gardner:	Present	Jeff Rawlins:	Present
Cara Layne:	Present	Matthew Tootle:	Absent
Greg Miller:	Present	Gwen Wolford:	Present
Jessica Mullins:	Present		

INTRODUCE GUESTS: Amanda Knotts, Travis Dresbach, Bob Hively, and Mike Pelcic.

COMMENTS FROM THE FLOOR: None

APPROVAL OF MINUTES

Approval of Minutes: Regular December 15, 2016, Meeting.

Board Action #17-01 Approve Minutes of the Regular December 15, 2016, Meeting

Motion by:	Greg Miller	Second by:	Kristin Gardner
Discussion:		Vote:	Passed Unanimously

FINANCIAL REPORTS

Approval to File Financial Report and fund transfers: Financial Report

Board Action #17-02 Approval to File Financial Report.

Motion by:	Kristin Gardner	Second by:	Gwen Wolford
Discussion:	Revised financial report was distributed at the meeting.	Vote:	Passed Unanimously

Approval to File Voucher List: VOUCHER LIST (All vouchers available in the office for review)
Sign Then and Now Certificates if applicable

Board Action #17-03 Approval to File Voucher List for Vouchers since last Board Meeting

Motion by:	Greg Miller	Second by:	Gwen Wolford
Discussion:		Vote:	Passed Unanimously

COMMITTEE REPORTS

Ethics Committee: None

SUPERINTENDENT'S REPORT

- Advocate Report by Travis Dresbach
 - December 20, 2016, attended the regional Self-Advocacy meeting. Mike Pelcic attended to hear a summary of what people learned in 2016.
 - January 11th the Central Ohio Self-Advocacy met to learn about the STABLE, accounts.
 - Attended the Regional Self-Advocacy meeting on January 17th. Learned about a county board initiative to use the FANS Network to adapt toys for children. The idea to adapt toys in Pickaway was shared with administration.

- **BYS Report by Amanda Knotts**
 - Students will participate with a Teays Valley class to package dog biscuits.
- **SSA Report**
 - Marie Wilbanks presented the Peer Advocacy Program to the FOR Club (Friends of Rachel).
- Enrollment Status Report reviewed.
- Provider Partnership Pilot Project application was accepted by the OACB.
- Included in the Board Packet for review:
 - Berger Health Project SEARCH Overview
 - Ty Ankrom's Here's What I Think...
 - Circleville Herald 12-24-16
- Two fire sprinkler heads failed causing flooding at the South Pickaway Street building. The insurance adjuster is working on estimates to cover the loss from water damage.
- Board Members should have received a survey from DODD regarding annual training topics. Members were asked to think about in-service training for 2017.
- Mike Pelcic thanked the Board for their evaluations. Moving forward, the key issues for 2017 that were discussed:
 - Continue team building activities,
 - Community outreach,
 - Increase Board Member involvement,
 - Succession planning.

UNFINISHED BUSINESS

Eligible Individuals Policy: The first reading of the Eligible Individuals Policy, Chapter 4 was on December 15, 2016. No comments were received.

Board Action #17-04 Approve Eligible Individual Policy, Chapter 4.

Motion by:	Greg Miller	Second by:	Kristin Gardner
Discussion:	Section 4.1.4, the start time for a half day absence corrected as 10:09	Vote:	Passed Unanimously

Title XX Policy: The first reading of the Title XX Policy, Chapter 6 was on December 15, 2016. No comments were received.

Board Action #17-05 Approve Title XX Policy, Chapter 6.

Motion by:	Kristin Gardner	Second by:	Gwen Wolford
Discussion:		Vote:	Passed Unanimously

Coursework Reimbursement, Policy: The first reading of the Coursework Reimbursement Policy 5.7.17 was on December 15, 2016. No comments were received.

Board Action #17-06 Approve Coursework Reimbursement Policy 5.7.17.

Motion by:	Jeff Rawlins	Second by:	Greg Miller
Discussion:		Vote:	Passed Unanimously

NEW BUSINESS

Approve Annual Contract with Southern Ohio Council of Governments (SOCOG):

PCBDD is a current member of SOCOG. The standard contract renews our membership, continues our agreement with SOCOG to provide investigative agent services, medicine administration quality assurance (MAQA) reviews, provider compliance reviews, custodian-maintenance, and receptionist services.

Board Action #17-07 Authorize the Superintendent to enter into an agreement with Southern Ohio Council of Governments for annual membership, investigative agent services, medicine administration quality assurance (MAQA) reviews, provider compliance reviews, custodian-maintenance, and receptionist services.

Motion by:	Greg Miller	Second by:	Kristin Gardner
Discussion:		Vote:	Passed Unanimously

Approve contract with Ruth Van Sandt:

Many individuals and families rely on independent providers (IP) for services. To increase the number of good qualified IP, I would like to contract with Ruth Van Sandt to recruit IP, assist IP to navigate the system to become certified providers and participate in the Provider Partnership Pilot Project.

Board Action #17-08 Authorize the Superintendent to enter into a contract with Ruth Van Sandt, Independent Provider, for the purpose to recruit independent providers, assist independent providers to navigate the certification process, and participate in a Provider Partnership Pilot Project. Contract not to exceed \$4,500.00.

Motion by:	Kristin Gardner	Second by:	Greg Miller
Discussion:		Vote:	Passed Unanimously

Transfer the properties known as 1005 South Pickaway Street, 963 South Pickaway Street, and 972 South Pickaway Street Circleville, Ohio to the Pickaway County Board of Commissioners:

Board Action #17-09 Transfer the properties known as 1005 South Pickaway Street, 963 South Pickaway Street, and 972 South Pickaway Street Circleville, Ohio to the Pickaway County Board of Commissioners. The Parcels are identified as Lot Numbers 1188, 1189, 1190, 1191, 1192, 1212, and 1213 of the Dr. Wayne Griswold's Addition to the City of Circleville and part of Lot Number 12 in the Anna A Sears Residence subdivision. Furthermore, the Board requests reimbursement from the Pickaway County Board of Commissioners for any money owed to the State of Ohio for the transferred properties.

Motion by:	Gwen Wolford	Second by:	Jeff Rawlins
Discussion:		Vote:	Passed Unanimously

OTHER BUSINESS

ADJOURNMENT

The meeting was adjourned at 7:38 PM.

Minutes approved by Board Action #17 - 11 on February 22, 2017.

Board President or Presiding Officer

Date

Board Secretary

Date

Superintendent

Date