

PICKAWAY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
REGULAR MEETING MINUTES
 May 30, 2017
 Pickaway County Board of Developmental Disabilities
 200 East High Street, Circleville, OH 43113

CALL TO ORDER: Gwen Wolford, Vice President, called the regular meeting of the Pickaway County Board of Developmental Disabilities to order at 6:04 PM with a roll call.

Kristin Gardner:	Present	Jeff Rawlins:	Absent - Excused
Cara Layne:	Present	Matthew Tootle:	Present
Greg Miller:	Present	Gwen Wolford:	Present
Jessica Mullins:	Absent - Excused		

INTRODUCE GUESTS: Terry Amspaugh and Ellery Elick.

Others in attendance: John Joyce, Travis Dresbach, Amanda Knotts, Marie Wilbanks, Bob Hively, and Mike Pelcic.

Terry Amspaugh was recognized as an employer at Rural King and Special Olympics volunteer. Ellery Elick was recognized as members of the FANS Network. Terry and Ellery go "Above and Beyond" servicing people in our community.

COMMENTS FROM THE FLOOR: None

APPROVAL OF MINUTES

Approval of Minutes: Regular April 26, 2017, Meeting

Board Action #17-29 Approve Minutes of the Regular April 26, 2017, Meeting

Motion by:	Greg Miller	Second by:	Matthew Tootle
Discussion:		Vote:	Passed Unanimously

FINANCIAL REPORTS

Approval to File Financial Report, Appropriations, and Fund Transfers: Financial Report

Board Action #17-30 Approval to File Financial Report, Appropriations and Fund Transfers.

Motion by:	Greg Miller	Second by:	Kristin Gardner
Discussion:		Vote:	Passed Unanimously

Approval to File Voucher List: VOUCHER LIST (All vouchers available in the office for review)
 Sign Then and Now Certificates if applicable

Board Action #17-31 Approval to File Voucher List for Vouchers since last Board Meeting

Motion by:	Greg Miller	Second by:	Matthew Tootle
Discussion:		Vote:	Passed Unanimously

COMMITTEE REPORTS

Finance Committee: Reviewed meeting minutes

Ethics Committee: None

SUPERINTENDENT'S REPORT

- Project SEARCH Presentation; Marie Wilbanks and John Joyce presented about an adult Project SEARCH and shared their proposal with the Board.
- Advocate Report by Travis Dresbach
 - May 16th attended a SOCOG self-advocacy meeting. Members discussed future guest speakers and fundraising ideas. A petition, for state legislators to address

- benefits losses for married couples, was circulated. Nurse presented summer safety tips.
 - o Attended a People First meeting on May 17th. Future meetings will be scheduled quarterly.
 - o People First members are planning to attend an all-day advocate meeting in Portsmouth.
- **BYS Report By Amanda Knotts**
 - o Last day of school is May 31st.
 - o Students continue to collaborate with Teays Valley classrooms.
 - o Two students will transfer to their home school districts in the next school year.
 - o Looking for ways to increase gym availability.
- **SSA Report By Marie Wilbanks**
 - o DODD is starting a monthly live Family Chat. Mike will have a guest appearance on June 2nd.
 - o Revealed a plan to produce a sequel to the transportation video showing success stories.
 - o Announced FAME – Fashion, Arts, Music & Entertainment event on July 29th, 6:30 PM at Rhodes Farm Market.
- Enrollment Status Report reviewed.
- 2018 Preliminary Budget reviewed.
- Announced that PCBDD Early Intervention team was filmed for a DODD training module.
- Provider Partnership Pilot Project update - cross training opportunities for new hires offered by provider agencies and PCBDD.
- Board Member In-service Training discussed. The Board would like to schedule a half day training to complete the required four-hour training.
- Included in the Board Packet for review
 - o Circleville Herald 5-23-17
- PICCA Board has approved the purchase of homes from the Housing Board.
- Bridges to Transition contract will end September 30, and will not be renewed. OOD proposed changes that were not reasonable.
- Bethany Tackett and Heather Foll graduated from the Good Life Facilitator training.
- PCBDD offices hosted a Red Cross Blood Drive
- SCOCA will be eliminating email service. Plans are to migrate email accounts to Office 365 some time in June.

UNFINISHED BUSINESS

NEW BUSINESS

Additional Service and Support Administrator position: Individuals requesting Service and Support Administration services continue to increase. We currently employ 11 Service and Support Administrators for a capacity to serve 330 individuals. Approximately 342 individuals receive this service. I am recommending a Service and Support Administrator position be added to the Table of Organization and filled immediately.

Board Action #17-32 Approve an additional position of Service and Support Administrator to the Table of Organization and authorize the superintendent to fill the position.

Motion by:	Matthew Tootle	Second by:	Greg Miller
Discussion:		Vote:	Passed Unanimously

Additional Paraprofessional position: BYS has begun to create supports for students to remain in classrooms with their peers. Additionally, paraprofessionals have been working in the school districts to mentor aides in support of students. The transition from direct service to a model of supports will require an additional paraprofessional. In the current school year, the number of paraprofessionals was reduced from five to three. I am recommending that a Paraprofessional position be added to the Table of Organization for the 2017-2018 school program year.

Board Action #17-33 Approve an additional position of Paraprofessional to the Table of Organization

and authorize the superintendent to fill the position for the 2017-2018 school program year.

Motion by:	Kristin Gardner	Second by:	Cara Layne
Discussion:		Vote:	Passed Unanimously

Salary Range for Paraprofessional with Registered Behavior Technician Credential: I am requesting a new salary range for Paraprofessionals with a Registered Behavior Technician credential or comparable credential consisting of a minimum 40 hours continuing educational units. Furthermore, all current paraprofessionals are eligible for a \$1.00 per hour increase in wage rate for completing a credentialing program.

Position	Proposed 2017	
	Base	Top
Paraprofessional plus Registered Behavior Technician	\$ 13.75	\$ 24.50

Board Action #17-34 Approve salary range for Paraprofessional with Registered Behavior Technician credential or comparable credential. Furthermore, all current paraprofessionals are eligible for a \$1.00 per hour increase in wage rate for completing a credentialing program.

Motion by:	Greg Miller	Second by:	Cara Layne
Discussion:		Vote:	Passed Unanimously

Contract with Ohio Center for Autism and Low Incidence (OCALI): School districts requested PCBDD lead a process to determine the needs for preschoolers with autism and the necessary services and supports. I recommend the Board contract with OCALI to facilitate the countywide planning process.

Board Action: Authorize the superintendent to enter into an agreement with OCALI for countywide strategic planning to serve preschool students with autism.

Board Action Tabled

Motion by:	Matthew Tootle	Second by:	Cara Layne
Discussion:		Vote:	Passed Unanimously

Good Life Training Incentive: Included in the Board Packet is a proposal for a Good Life Training Incentive.

Board Action #17-35 Approve the Good Life Training Incentive for direct support professionals.

Motion by:	Greg Miller	Second by:	Matthew Tootle
Discussion:		Vote:	Passed Unanimously

OTHER BUSINESS

ADJOURNMENT

The meeting was adjourned at 8:02 PM.

Minutes approved by Board Action #17 - 36 on June 28, 2017.

Jessica M Mullins
Board President or Presiding Officer

6/28/17
Date

Whitney Scott
Board Secretary

6/28/17
Date

Michael Pelicci
Superintendent

6/28/17
Date