

PICKAWAY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
 2017 Annual Organizational Meeting MINUTES
 January 18, 2017
 Pickaway County Board of Developmental Disabilities
 200 East High Street, Circleville, OH 43113

CALL TO ORDER: Jessica Mullins, President, called the organizational meeting of the Pickaway County Board of Developmental Disabilities to order at 6:11 PM with a roll call.

Kristin Gardner:	Present	Jeff Rawlins:	Present
Cara Layne:	Present	Matthew Tootle:	Absent
Greg Miller:	Present	Gwen Wolford:	Arrived 6:12pm.
Jessica Mullins:	Present		

INTRODUCE GUESTS: Mike and Pam Arledge were recognized as volunteers for Special Olympics, FANS, and for their generosity.

Others in attendance: Travis Dresbach, Amanda Knotts, Bob Hively and Mike Pelcic.

ELECTION OF OFFICERS

Nominations

President: Jessica Mullins

Vice-President: Gwen Wolford

Secretary: Matthew Tootle

Nomination of slate by: Greg Miller

Seconded by: Cara Layne

Motion to close nominations by: Kristin Gardner

Seconded by: Gwen Wolford

BOARD ACTION ORG 17-01

Vote: Passed Unanimously

ESTABLISH THE DATE, TIME AND PLACE OF THE 2017 REGULAR BOARD MEETINGS:

- Wednesday, February 22, 2017 - PCBDD Administration Offices**
- Wednesday, March 22, 2017 - PCBDD Administration Offices**
- Wednesday, April 26, 2017 - PCBDD Administration Offices**
- Wednesday, May 24, 2017 - PCBDD Administration Offices**
- Wednesday, June 28, 2017 - PCBDD Administration Offices**
- Wednesday, July 26, 2017 - PCBDD Administration Offices**
- Wednesday, August 23, 2017 - PCBDD Administration Offices**
- Wednesday, September 27, 2017 - PCBDD Administration Offices**

Wednesday, October 25, 2017 - PCBDD Administration Offices
 Wednesday, December 13, 2017 - Pickaway Country Club

BOARD ACTION ORG 17-02 Approve the meeting schedule. All meetings to commence at 6:00 PM with Ethics Committee meeting at 5:55 PM. A cancelled board meeting may be rescheduled by the authority of the Board president or a special meeting called by the Board president. Board meeting locations or times may be changed contingent upon proper public notification.

Motion by:	Gwen Wolford	Second by:	Greg Miller
Discussion:		Vote:	Passed Unanimously

ADOPTION OF MISSION, VISION, and CORE VALUE STATEMENT

BOARD ACTION ORG 17-03 Adopt Mission, Vision, and Core Value Statement for 2017

Motion by:	Greg Miller	Second by:	Kristin Gardner
Discussion:		Vote:	Passed Unanimously

ADOPTION OF BOARD POLICIES

This action is to adopt all existing policies for the 2017 calendar year with the understanding that any policy may be amended by board action at any regularly scheduled or special board meeting during the calendar year

BOARD ACTION ORG 17-04 Adopt all existing policies and board procedures effective immediately. Any policy or board procedure may be amended during the year with proper board action at a regular or special board meeting.

Motion by:	Kristin Gardner	Second by:	Gwen Wolford
Discussion:		Vote:	Passed Unanimously

ADOPTION OF DESCRIPTION OF SERVICES AND SUPPORTS

BOARD ACTION ORG 17-05 Adopt Description of Services and Supports 2017

Motion by:	Kristin Gardner	Second by:	Greg Miller
Discussion:		Vote:	Passed Unanimously

APPROPRIATE THE NONFEDERAL SHARE OF THE MEDICAID EXPENDITURES

BOARD ACTION ORG 17-06

Appropriate \$1,615,000.00 for the nonfederal share of the Medicaid expenditures that the county board is required by sections 5126.059 and 5126.051 of the Ohio Revised Code. Furthermore, the payment of the nonfederal share represents an ongoing financial commitment of the county board.

Motion by:	Kristin Gardner	Second by:	Greg Miller
Discussion:		Vote:	Passed Unanimously

ADOPTION OF TABLE OF ORGANIZATION AND APPROVAL OF POSITIONS

BOARD ACTION ORG 17-07

Motion to adopt the current table of organization, approve current positions for employment for 2017 calendar year, and authorize the superintendent to fill the Service and Support Administrator vacancies. Unless otherwise noted all current positions are only authorized until vacated. Any vacated position shall be abolished pending review and subsequent board action to either re-fill or re-structure based on needs at that time. The superintendent may fill a vacated position on an interim basis based on health and safety or operation concerns and may solicit applications for a positions being proposed for board action with the approval of the position contingent upon board action. The superintendent may recommend to abolish any position, propose a new position, or make significant changes to a position at any time if appropriate. Any recommendations require board action.

Motion by:	Greg Miller	Second by:	Cara Layne
Discussion:		Vote:	Passed Unanimously

ESTABLISHMENT OF BOARD COMMITTEES and/or COUNCILS

BOARD COMMITTEES

Program/Personnel: Gwen Wolford, Kristin Gardner and Jeff Rawlins

Policy/Finance: Gwen Wolford, Kristin Gardner and Jeff Rawlins

Buildings & Grounds/Transportation: Greg Miller, Jeff Rawlins and Cara Layne

Ethics Council: Greg Miller, Matthew Tootle and Jessica Mullins

BOARD COUNCILS

Behavior Support/Human Rights (Representatives on a shared-county committee):

Appointed by Superintendent: Michael Pelcic,
Greg Miller, Marie Wilbanks, Travis Dresbach, Sara Hicks, Michelle Gifford, and Bryston Lee.

Reaching Beyond Gift Committee

Board President, Cara Layne, Kristin Gardner and Amanda Hall (Board employee in non-direct service position appointed by superintendent)

BYC Housing Opportunities, Inc.

Board President (non-voting member)
Others appointed by board when term ends or vacancy occurs: **Ty Ankrom, Tad Grover, Andrew Binegar, Sandy Hill, Gary Wasmer, Larry Justice, and Randy Beach.**

Sport Committee

**Matthew Tootle
Greg Miller
Jeff Rawlins**

BOARD ACTION ORG 17-08 Approve board appointments to committees and councils

Motion by:	Jeff Rawlins	Second by:	Greg Miller
Discussion:		Vote:	Passed Unanimously

ONGOING FUNDRAISING AND SOLICITATION ACTIVITIES

The Pickaway County Board of Developmental Disabilities shall authorize ongoing fundraising and solicitation for Reaching Beyond accounts already established for the year 2017. Fundraising activity for additional categories shall require board approval. Specific fund raising events beyond established and ongoing activities require approval by the superintendent or the superintendent-designated outreach committee.

BOARD ACTION ORG 17-09 Approve Ongoing Fundraising and Solicitation for Reaching Beyond Funds (Residential and General Gift Funds) and Staff Morale Fund. The superintendent may approve a fundraising event sponsored by an outside agency without board action. The superintendent may accept donations on behalf of the Board but has the authority to defer the acceptance of any donation pending board approval.

Motion by:	Jeff Rawlins	Second by:	Greg Miller
Discussion:		Vote:	Passed Unanimously

ADJOURNMENT OF ORGANIZATIONAL MEETING

The meeting was adjourned at 6:41 PM.

Minutes approved by Board Action #17- 10 on February 22, 2017.

_____	_____
Board President or Presiding Officer	Date
_____	_____
Board Secretary	Date
_____	_____
Superintendent	Date