

Windows Basics

Adjusting Your Settings



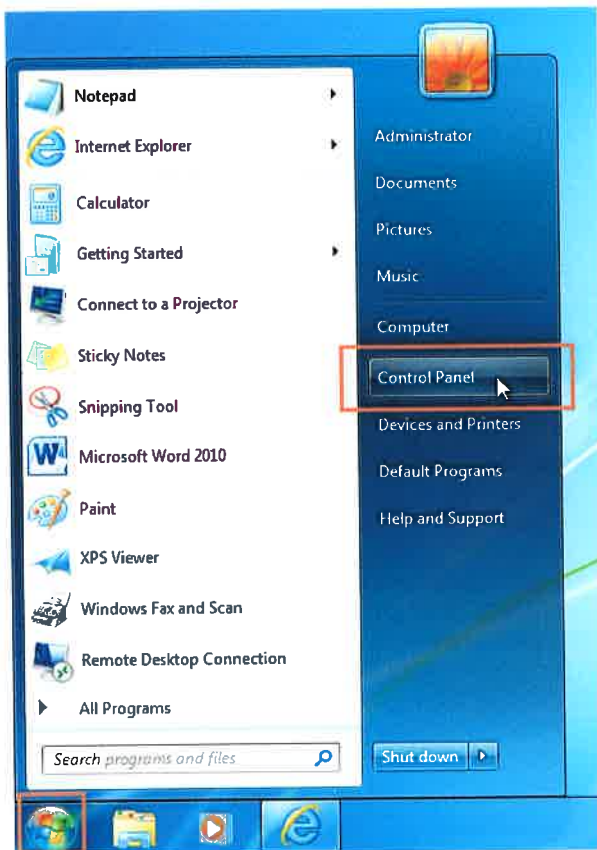
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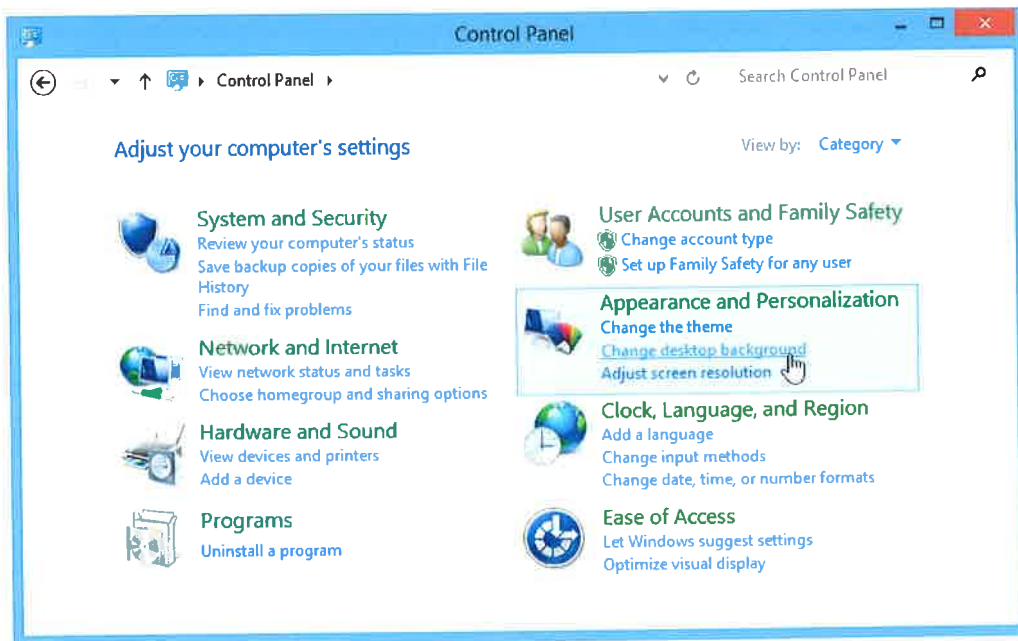
At some point, you may want to adjust your computer's **settings**. For example, you might want to change your **desktop background** or modify your **Internet settings**. You can change many different settings from the **Control Panel**.

To open the Control Panel (Windows 7 and earlier):

1. Click the **Start** button, then select **Control Panel**.



2. The Control Panel will appear. Simply click a setting to adjust it. In this example, we'll click **Change desktop background** to choose a new wallpaper for our desktop.



To open the Control Panel (Windows 8):

In Windows 8, you can open the Control Panel directly from the Start screen. Using your keyboard, type **Control Panel** and press the **Enter** key.



Adjusting application settings

You'll also be able to change the settings for different **applications** on your computer. You will usually find application settings under **File** → **Options**, **Tools** → **Options**, or within a separate **Settings** menu. Keep in mind that the location will vary, and some applications may not have any settings you can change.

