

PICKAWAY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
 REGULAR MEETING **MINUTES**
 January 21, 2016
 Pickaway Country Board of Developmental Disabilities
 200 East High Street, Circleville, OH 43113

CALL TO ORDER: The regular meeting of the Pickaway County Board of Developmental Disabilities was called to order by Jessica Mullins, President, at 7:02 PM with a roll call.

Kristin Gardner:	Present	Greg Miller:	Absent - Excused
Gwen Wolford:	Absent - Excused	Jessica Mullins:	Present
Denise Kuhnheim:	Present	Matthew Tootle:	Present
Jeff Rawlins:	Present		

GUESTS: Christine Croyle, Marie Wilbanks, Bob Hively, and Mike Pelcic.

APPROVAL OF MINUTES

Approval of Minutes: Regular December 9, 2015 Meeting.

Board Action #16-1 Approve Minutes of the Regular December 9, 2015 Meeting

Motion by:	Denise Kuhnheim	Second by:	Kristin Gardner
Discussion:		Vote:	Passed Unanimously

FINANCIAL REPORTS

Approval to File Financial Report and fund transfers: Financial Report

Board Action #16-2 Approvals to File Financial Report.

Motion by:	Denise Kuhnheim	Second by:	Matthew Tootle
Discussion:		Vote:	Passed Unanimously

Approval to File Voucher List: VOUCHER LIST (All vouchers available in the office for review)
 Sign Then and Now Certificates if applicable

Board Action #16-3 Approval to File Voucher List for Vouchers since last Board Meeting

Motion by:	Denise Kuhnheim	Second by:	Matthew Tootle
Discussion:		Vote:	Passed Unanimously

COMMENTS FROM THE FLOOR: None

COMMITTEE REPORTS

Ethics Committee: The Ethics Council approved direct service contracts for Pam Mills and Karema Aljuborey.

SUPERINTENDENT'S REPORT

- Advocate Report - None
- BYS Report by Christine Croyle
 - PCBDD has a written agreement with Teays Valley School District.
 - School staff visited Teays Valley to determine classroom space.
 - Parents/family members had an opportunity to visit Teays Valley School.
 - Teachers observed Teays Valley High School as part of the Resident Educator program.
 - Hosted a joint professional development session for teachers from Teays Valley and BYS.
 - School staff attended ALICE (Alert, Lockdown, Inform, Counter, Evacuate) training.

- o Teachers will be attending a STACK (Structured Teaching for Autistic and Communication-delayed Kids) training.
- o Jeff Rawlins participated in the “Leaders are Readers” program. Jeff shared his experience.
- SSA Report by Marie Wilbanks
 - o Heather Foll was hired as the Community Connections Coordinator.
 - o Presented a sensitivity training for the Health Department employees.
 - o Presented an overview of Board services at a Family and Children First Council meeting.
 - o CASA (Court Appointed Special Advocates) requested a presentation of Board services.
 - o Hosted a Provider Roundtable – A chance to have open conversation with independent providers and provider agencies.
 - o Workgroups are formed to create action plans for all strategic goals.
- Enrollment Status Report reviewed
- Circleville Herald 1-5-16 (Included in Board Packet)
- Parent Professional Communication (Included in Board Packet)
- School to Adult Life Transition (Included in Board Packet)
- Article from the DODD Pipeline Weekly, dated January 19th, titled “6% Rate Increase Implemented” was shared.
- Memorandum from John Martin dated January 14, regarding Board Member In-Service Training, was shared and discussed. Options for Board In-service will be presented at the February meeting.

UNFINISHED BUSINESS

Board Policy, Chapter 2: The first reading of the Board Policy, Chapter 2, was December 9, 2015. No comments were received.

Board Action #16-4 Approve Board Policy, Chapter 2.

Motion by:	Jeff Rawlins	Second by:	Kristin Gardner
Discussion:		Vote:	Passed Unanimously

NEW BUSINESS

Approve Annual Contract with Southern Ohio Council of Governments (SOCOG):

PCBDD is a current member of SOCOG. The standard contract renews our membership, continues our agreement with SOCOG to provide investigative agent services, medicine administration quality assessment (MAQA) reviews, and receptionist/advocacy service. Annual membership fee is \$500.00, administrative overhead is \$1,202.00, and all other services are based on hourly costs or per review.

Board Action #16-5 Authorize the Superintendent to enter into an agreement with Southern Ohio Council of Governments for annual membership, investigative agent services, receptionist/advocacy services, and medicine administration quality assessment.

Motion by:	Kristin Gardner	Second by:	Denise Kuhnheim
Discussion:		Vote:	Passed Unanimously

