

PICKAWAY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
**REGULAR MEETING MINUTES**  
 June 28, 2017  
 Pickaway County Board of Developmental Disabilities  
 200 East High Street, Circleville, OH 43113

CALL TO ORDER: Jessica Mullins, President, called the regular meeting of the Pickaway County Board of Developmental Disabilities to order at 6:05 PM with a roll call.

Kristin Gardner:	Absent – Excused	Jeff Rawlins:	Present
Cara Layne:	Present	Matthew Tootle:	Present
Greg Miller:	Present	Gwen Wolford:	Present
Jessica Mullins:	Present		

**Board Action #17-36 Motion to add to the agenda, as Unfinished Business, the Board Action Tabled during the May 30, 2017 meeting: Contract with Ohio Center for Autism and Low Incidence (OCAI).**

<b>Motion by:</b>	<b>Matthew Tootle</b>	<b>Second by:</b>	<b>Jeff Rawlins</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passed Unanimously</b>

INTRODUCE GUESTS: Bill and Karen Blumhorst.

Others in attendance: Travis Dresbach, Amanda Knotts, Marie Wilbanks, Bob Hively, and Mike Pelcic.

Bill and Karen Blumhorst, Owners of Capabilities, Inc. were recognized for their outstanding leadership to provide community employment opportunities for people. Karen and Bill gave a short presentation to the Board about the services Capabilities provides.

COMMENTS FROM THE FLOOR: None

APPROVAL OF MINUTES

Approval of Minutes: Regular May 30, 2017, Meeting.

**Board Action #17-37 Approve Minutes of the Regular May 30, 2017, Meeting**

<b>Motion by:</b>	<b>Greg Miller</b>	<b>Second by:</b>	<b>Cara Layne</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passed Unanimously</b>

FINANCIAL REPORTS

Approval to File Financial Report: Financial Report

**Board Action #17-38 Approval to File Financial Report.**

<b>Motion by:</b>	<b>Matthew Tootle</b>	<b>Second by:</b>	<b>Greg Miller</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passed Unanimously</b>

Approval to File Voucher List: VOUCHER LIST (All vouchers available in the office for review)

Sign Then and Now Certificates if applicable

**Board Action #17-39 Approval to File Voucher List for Vouchers since last Board Meeting**

<b>Motion by:</b>	<b>Greg Miller</b>	<b>Second by:</b>	<b>Gwen Wolford</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passed Unanimously</b>

COMMITTEE REPORTS

Ethics Committee: None

SUPERINTENDENT'S REPORT

- Advocate Report by Travis Dresbach
  - June 7<sup>th</sup> attended the Transportation Coordination Committee meeting at PICCA. PICCA is in the process of updating the public transit plan. Surveys will be conducted to determine needs and assets.
  - People First Advocacy Activity meeting in Portsmouth was cancelled.
  - June 14<sup>th</sup> attended the OSDA Regions Advocacy meeting and learned about the Workforce Innovation and Opportunity Act (WIOA).
  - June 20<sup>th</sup> attended the SOCOG Advocacy meeting and learned about nutrition.
  - Douglas Jackson, Deputy Director of the Ohio Treasurer of State, requested a STABLE Account testimonial.
- BYS Report by Amanda Knotts
  - Staff attended an Autism training by OCALI
  - Currently interviewing staff for the Paraprofessional position.
- SSA Report by Marie Wilbanks
  - Jeremy Joyce, new SSA started, June 26<sup>th</sup>. He will be invited to a future meeting for the Board to meet.
  - Trevor Layne, is starting a series of video interviews of human interest stories to be featured on social media.
  - Met with YMCA to discuss elimination of Camp-Can-Do and creating an inclusive program in the summer of 2018.
  - June provider appreciation went to Community Assisted Living.
  - Invited to present at a Supporting Excellence meeting in Guernsey County.
  - Arranged for PDI and John Joyce to visit Discover U in Fairfield County with the purpose of exploring their training and employment model.
  - Reminder that Fashion, Arts, Music and Entertainment (FAME) event is on July 29<sup>th</sup>, 6:30 PM at Rhoads Garden Center.
  - Starting an "End the R-Word" campaign.
- Enrollment Status Report reviewed.
- After discussion, the Board Member In-service Training will occur on Wednesday, September 27, 2017, from 2:00 PM to 6:00 PM. The Regular September Board meeting will immediately follow the training.
- Peer Advocacy Program: Year End Summary of Westfall Transformers and the Logan Elm Braves Builders included in the Board Packet for review.
- Distributed information about Toastmasters in an effort to start a chapter in Pickaway County.
- Early Intervention staff will be partnering with Noon Rotary to host the Friday in the Park on June 30, 2017.

UNFINISHED BUSINESS

Contract with Ohio Center for Autism and Low Incidence (OCALI); School districts requested PCBDD lead a process to determine the needs for preschoolers with autism and the necessary services and supports. I recommend the Board contract with OCALI to facilitate the countywide planning process.  
**Board Action #17-40 Motion to move this off the agenda until information about data gathering, ownership of the data to be used for other purposes than just this program, and find out if all county school districts are on board, then revisit the issue after questions have been answered.**

Motion by:	Matthew Tootle	Second by:	Gwen Wolford
Discussion:		Vote:	Passed Unanimously

NEW BUSINESS

Request for Proposal: The Request for Proposal is to solicit proposals from vendors to operate an Adult Project SEARCH program.

**Board Action #17-41 Authorize the superintendent to publish a Request for Proposal to operate an Adult Project SEARCH program.**

Motion by:	Greg Miller	Second by:	Matthew Tootle
Discussion:		Vote:	Passed Unanimously

Behavior Support and Positive Culture Policy, Chapter 8: The First Reading of the Behavior Support and Positive Culture Policy, Chapter 8.

**No Board action required**

OTHER BUSINESS

None

ADJOURNMENT

The meeting was adjourned at 7:12 PM.

Minutes approved by Board Action #17 - 42 on July 26, 2017.

Jessica M Mullins  
Board President or Presiding Officer

07/26/17  
Date

[Signature]  
Board Secretary

7/26/17  
Date

Michael Pelic  
Superintendent

7/26/17  
Date