

PICKAWAY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

**REGULAR MEETING MINUTES**

July 26, 2017

Pickaway County Board of Developmental Disabilities  
200 East High Street, Circleville, OH 43113

CALL TO ORDER: Jessica Mullins, President, called the regular meeting of the Pickaway County Board of Developmental Disabilities to order at 6:00 PM with a roll call.

Kristin Gardner:	Present	Jeff Rawlins:	Present
Cara Layne:	Absent - Excused	Matthew Tootle:	Present
Greg Miller:	Present	Gwen Wolford:	Present
Jessica Mullins:	Present		

INTRODUCE GUESTS: Jeremy Joyce, Service and Support Administrator.

Others in attendance: Travis Dresbach, Marie Wilbanks, Bob Hively, and Mike Pelcic.

COMMENTS FROM THE FLOOR: None

**Board Action #17-42 Motion to add to the agenda, as Other Business, Board Action Levy Rollback.**

<b>Motion by:</b>	<b>Gwen Wolford</b>	<b>Second by:</b>	<b>Greg Miller</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passed Unanimously</b>

APPROVAL OF MINUTES

Approval of Minutes: Regular June 28, 2017, Meeting.

**Board Action #17-43 Approve Minutes of the Regular June 28, 2017, Meeting**

<b>Motion by:</b>	<b>Jeff Rawlins</b>	<b>Second by:</b>	<b>Matthew Tootle</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passed Unanimously</b>

FINANCIAL REPORTS

Approval to File Financial Report: Financial Report

**Board Action #17-44 Approval to File Financial Report.**

<b>Motion by:</b>	<b>Greg Miller</b>	<b>Second by:</b>	<b>Gwen Wolford</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passed Unanimously</b>

Approval to File Voucher List: VOUCHER LIST (All vouchers available in the office for review)

Sign Then and Now Certificates if applicable

**Board Action #17-45 Approval to File Voucher List for Vouchers since last Board Meeting**

<b>Motion by:</b>	<b>Jeff Rawlins</b>	<b>Second by:</b>	<b>Kristin Gardner</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passed Unanimously</b>

COMMITTEE REPORTS

Ethics Committee: None

**SUPERINTENDENT'S REPORT**

- Advocate Report by Travis Dresbach
  - Gave a testimonial to Doug Jackson, Deputy Director of the STABLE Account.
  - Wayne Gray, former Circleville Chief of Police, presented a Fight or Flight training on July 11th.
  - Attended an OSDA Regional meeting on July 12th to learn about the proposed State budget.
  - Attended the SOCOG Advocacy meeting on July 18th.
  - Carmen Shelton, Good Life Facilitator and Self-Advocate from Franklin County, will present "empowering ourselves, make decisions, and grow from our families" on July 27th.
- BYS Report
  - School staff will return on August 14th. Staff will be attending the Viking Academy for professional development.
- SSA Report By Marie Wilbanks
  - FAME (Fashion, Arts, Music, and Entertainment) event is on Saturday, July 29th, 6:30 PM, at Rhoads Garden Center.
  - OCALI has accepted a proposal to show the transportation video and a presentation on transportation solutions in Pickaway County.
  - Circleville Herald will publish a special edition celebrating 50 years of County Boards.
  - The first Circleville Toastmasters meeting was well attended, and many people have expressed interest in membership.
  - PICCA has expressed interest concerning employment initiatives in Pickaway County. Administrators will be visiting Discover U in Fairfield County to explore how PICCA can offer hands-on employment experiences and opportunities towards employment.
- Reviewed the Enrollment Status Report
- Initiated discussion with the Commissioners to provide feedback on the design and development of the fairgrounds relating to accessibility.
- Included in the Board Packet for review
  - DODD Outlines FY18-19 Budget Initiatives
  - Circleville Herald, 7-7-17
  - Circleville Herald, 7-13-17
- Additional documents distributed at the Board meeting
  - Circleville Herald, 7-22-17

**UNFINISHED BUSINESS**

Behavior Support and Positive Culture Policy, Chapter 8: The First Reading of the Behavior Support and Positive Culture Policy, Chapter 8, was during the June 28, 2017, meeting. There were no comments received.

**Board Action #17-46 Approve the Behavior Support and Positive Culture Policy, Chapter 8.**

<b>Motion by:</b>	<b>Kristin Gardner</b>	<b>Second by:</b>	<b>Matthew Tootle</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passed Unanimously</b>

Request for Proposal: PCBDD received proposals for the Adult Project SEARCH program from Food for Good Thought, Inc. and REM Ohio, Inc. Based on the merits of the proposals, which I will discuss in the Board meeting, I am asking the Board to reject all proposal and re-advertise a Request for Proposal.

**Board Action #17-47 Reject all Adult Project SEARCH proposals and re-solicit the Request for Proposal.**

<b>Motion by:</b>	<b>Matthew Tootle</b>	<b>Second by:</b>	<b>Kristin Gardner</b>
<b>Discussion:</b>		<b>Vote:</b>	<b>Passed Unanimously</b>

NEW BUSINESS

Approve Superintendent Professional Development Plan:

Revision to OAC 5123:2-5-03, Superintendent Certification Standards, requires each superintendent to have a professional development plan. The county board shall review, update, and approve the superintendent's professional development plan at least once per year (attached: Superintendent Professional Development Plan – July 2017).

**Board Action #17-48 Approve the Superintendent Professional Development Plan.**

Motion by:	Greg Miller	Second by:	Kristin Gardner
Discussion:		Vote:	Passed Unanimously

Service coordination for children eligible for PCBDD services with funding reductions for Ohio Early Intervention: The revenue allocation from the State of Ohio for the Early Intervention program in Pickaway County is not sufficient to adequately provide the required service coordination. PCBDD has the authority to provide service coordination for children who are eligible for Early Intervention services. Closing the funding gap assures that all infants and toddlers receive service coordination.

**Board Action #17-49 Authorize the Superintendent to enter into an agreement with Pickaway County Educational Service Center for service coordination as required through the Ohio Early Intervention program for infants and toddlers eligible for Part C services as defined in the Individuals with Disabilities Education Act. Payments are not to exceed \$25,000 during the SFY 2018.**

Motion by:	Kristin Gardner	Second by:	Gwen Wolford
Discussion:		Vote:	Passed Unanimously

Intervention Specialist: I am requesting authorization to fill the position of Intervention Specialist (Classroom Instructor). This position will replace Elizabeth Evans who has resigned.

**Board Action #17-50 Authorize the superintendent to fill the vacated position of Intervention Specialist.**

Motion by:	Matthew Tootle	Second by:	Jeff Rawlins
Discussion:		Vote:	Passed Unanimously

OTHER BUSINESS

Levy Rollback:

**Board Action #17-51**

Whereas, the Pickaway County Board of Developmental Disabilities anticipates closing calendar year 2018 with expenditures \$500,000 less than revenues, and

Whereas, the citizens of Pickaway County carry a heavy tax burden, and

Whereas, the Pickaway County Board of Developmental Disabilities recognizes that there is no immediate need for these tax dollars,

Therefore, be it resolved that the Pickaway County Board of Developmental Disabilities authorizes the Superintendent to contact the Pickaway County Commissioners and the Pickaway County Auditor immediately to inform them of its voluntary decision to not collect 25% of the 2 mil levy, originally approved in 2005, for the calendar year 2018.

Motion by:	Matthew Tootle	Second by:	Gwen Wolford
Discussion:		Vote:	Passed Unanimously

ADJOURNMENT

The meeting adjourned at 6:51 PM.

Minutes approved by Board Action #17 - 52 on August 23, 2017.

Jessica M Mullins  
Board President or Presiding Officer

8/23/17  
Date

Mark Abet  
Board Secretary

8/23/17  
Date

Michael Pelcic  
Superintendent

8/23/17  
Date