

PICKAWAY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

REGULAR MEETING MINUTES

July 25, 2019

Pickaway County Board of Developmental Disabilities
200 East High Street, Circleville, OH 43113

CALL TO ORDER: Gwen Wolford, President, called the regular meeting of the Pickaway County Board of Developmental Disabilities to order at 6:10 PM with a roll call.

Cara Layne:	Present	Jeff Rawlins:	Absent -Excused
Bill McGowan:	Present	Matthew Tootle:	Present
Greg Miller:	Present	Gwen Wolford:	Present
Jennifer Rainey:	Present		

INTRODUCE GUESTS: Randi Jo Anderson. Others in attendance: Bryston McKnight, Travis Dresbach, Amanda Hall, Amanda Knotts, Marie Wilbanks, and Mike Pelcic.

POINT of IMPACT: Randi Jo Anderson, Nurse and Direct Support Professional was recognized for her commitment to excellence and outstanding service for a person enrolled in services.

COMMENTS FROM THE FLOOR: None

APPROVAL OF MINUTES

Approval of Minutes: Regular June 27, 2019 Meeting.

Board Action #19-34 Approve Minutes of the Regular June 27, 2019 Meeting

Motion by:	Bill McGowan	Second by:	Cara Layne
Discussion:		Vote:	Passed Unanimously

FINANCIAL REPORTS

Approval to file the Financial Report and Budget Action Request: Financial Report.

Board Action #19-35 Approval to file Financial Report.

Motion by:	Greg Miller	Second by:	Jennifer Rainey
Discussion:		Vote:	Passed Unanimously

Approval to File Voucher List: VOUCHER LIST (All vouchers available in the office for review)

Sign Then and Now Certificates if applicable

Board Action #19-36 Approval to File Voucher List for Vouchers since last Board Meeting.

Motion by:	Bill McGowan	Second by:	Cara Layne
Discussion:		Vote:	Passed Unanimously

COMMITTEE REPORTS

Ethics Committee: Ethics Committee approved direct service contracts for Marie Lynd and Lolelita Holdren.

SUPERINTENDENT'S REPORT

- Advocate Report by Travis Dresbach
 - Attended the Ashville/S. Bloomfield Point Bus Ribbon Cutting Ceremony on July 2nd.
 - Attended the Southern Ohio Advocacy group on July 16th and toured the mobile smart home.
- BYS Report - None
- SSA Report by Marie Wilbanks
 - Providers in Pickaway had an opportunity to see the Remote Support Demonstration Trailer at PCBDD on July 24th.
 - Bryston McKnight, SSA, has been recruited by DODD to participate in the development of an ISP to be used statewide.
 - Sara H., advocate, is attending the Gathering at the Grove.
 - A meeting was held with the administration team at Pickaway Ross Career and Technology Center to plan for the 2020-2021 OhioHealth Berger Project SEARCH.
 - 2018 Annual Report is completed and distribution to follow.
 - Austin G. attended a Project STIR training and was recruited to be a state trainer.
 - One SSA resigned effective August 15th and another SSA will be starting maternity leave.
 - Four employees applied for the Medicaid Services Manager & Service and Support Administrator position.
 - Employment First Assessment completed; many strengths were highlighted in areas of our employment navigation process. Areas of improvement include SSA employment navigation training, and develop an onboarding process.
 - Bill McGowan was recently recognized for 20 years of service by the Ohio School Board Association.
 - Jennifer Rainey announced the Gatsby Gala on October 4th at Rhoads Garden Center. Proceeds from the event will support the One Book, One Community project.
- Viewed a public awareness video sponsored by PCBDD rebuffed the term "Special Needs."
- Other documents included in the Board Packet or distributed at the meeting:
 - Community Monthly Board Report
 - Special Olympics Golf Outing
 - Enrollment Status Report
 - 2019-2021 Action Plans Update
 - Early Intervention Annual Report
 - DODD Announces New Budget Initiatives
 - Family Service and Support Administration information card
 - Circleville Herald 7-3-19
 - Circleville Herald 7-6-19

UNFINISHED BUSINESS: None

NEW BUSINESS

Approve Superintendent Professional Development Plan:

Revision to OAC 5123:2-5-03, Superintendent Certification Standards, requires each superintendent to have a professional development plan. The county board shall review, update, and approve the superintendent's professional development plan at least once per year (attached: Superintendent Professional Development Plan – July 2019).

Board Action #19-37 Approve the Superintendent Professional Development Plan.

Motion by:	Greg Miller	Second by:	Matthew Tootle
Discussion:		Vote:	Passed Unanimously

Speech-Language Pathologist: The demand for children requiring the skills and knowledge of a speech-language pathologist (SLP) continues for increase. As of June 13, 2019, Early Intervention enrollment reached 77 children with 69 children having speech goals. To serve these children and their families, I propose that PCBDD contract with the Pickaway County Educational Service Center for a part-time position of SLP. The SLP would be contracted to work a minimum of two days per week during the school calendar year of 185 days, at a cost of \$33,182. The Board Action, as written, is not specific to the number of days, allowing the superintendent to contract for additional hours during the summer months.

Board Action #19-38 Authorize the Superintendent to enter into an agreement with Pickaway County Educational Service Center for a Speech-Language Pathologist to serve the needs of children enrolled in Early Intervention Services.

Motion by:	Matthew Tootle	Second by:	Bill McGowan
Discussion:		Vote:	Passed Unanimously

Increase Health and Respite Funding:

In 2018 a new Community Connection Fund Policy was adopted to assist people in paying for participation in inclusive, community-based activities. Health and Respite Funds are used to support this initiative. As a result of the additional use of funds, expenditures of \$165,000 have been incurred for individuals. I request appropriating an additional \$35,000 for Health and Respite. The additional appropriation will not impact the DD Community Residential Fund (242) as the local Supported Living Fund is underutilized (attached 2019 – By the Numbers, Non-general Detail report).

Board Action #19-39 Appropriate an additional \$35,000 for Health and Respite funding.

Motion by:	Cara Layne	Second by:	Greg Miller
Discussion:		Vote:	Passed Unanimously

OTHER BUSINESS

Motion for Interim-Superintendent in the Event the Superintendent is Unable to Perform Duties:

Board Action #19-40 In the event Michael Pelcic is unable to perform his duties, Marie Wilbanks would be the interim-superintendent, pending certification from Ohio Department of Developmental Disabilities.

Motion by:	Greg Miller	Second by:	Jennifer Rainey
Discussion:		Vote:	Passed Unanimously

Cancel the Regular August Board Meeting:

Board Action #19-41 Cancel the Regular August Board Meeting.

Motion by:	Matthew Tootle	Second by:	Cara Layne
Discussion:		Vote:	Passed Unanimously

ADJOURNMENT

The meeting adjourned at 7:00 PM.

Minutes approved by Board Action #19-42 on September 26, 2019.

Board President or Presiding Officer

Date

Board Secretary

Date

Superintendent

Date