

PICKAWAY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
 2016 Annual Organizational Meeting **MINUTES**
 January 21, 2016
 6:30 PM
 Pickaway County Board of Developmental Disabilities
 200 East High Street, Circleville, OH 43113

CALL TO ORDER: The Organizational meeting of the Pickaway County Board of Developmental Disabilities was called to order by Jessica Mullins, President, at 6:31 PM with a roll call.

Kristin Gardner:	Present	Greg Miller:	Absent - Excused
Gwen Wolford:	Absent - Excused	Jessica Mullins:	Present
Denise Kuhnheim:	Present	Matthew Tootle:	Present
Jeff Rawlins:	Present		

INTRODUCE GUESTS: Heather and Ben Tucker and family attended. Heather shared her family's story and the positive impact county board services had on their daughter. Their daughter benefited from the Autism Diagnosis Education Project and the P.L.A.Y. Project.

Others in attendance: Christine Croyle, Marie Wilbanks, Bob Hively, and Mike Pelcic.

ELECTION OF OFFICERS

Nominations

President: Jessica Mullins

Vice-President: Gwen Wolford

Secretary: Denise Kuhnheim

Nomination of slate by: Matthew Tootle

Seconded by: Jeff Rawlins

Motion to close nominations by: Kristin Gardner

Seconded by: Denise Kuhnheim

BOARD ACTION ORG 16-01

Vote: **Passed Unanimously**

ESTABLISH THE DATE, TIME AND PLACE OF THE 2016 REGULAR BOARD MEETINGS:

Thursday, February 25, 2016	PCBDD Administration Building
Thursday, March 17, 2016	PCBDD Administration Building
Wednesday, April 27, 2016	PCBDD Administration Building
Thursday, May 26, 2016	PCBDD Administration Building
Thursday, June 23, 2016	PCBDD Administration Building
Thursday, July 28, 2016	PCBDD Administration Building

Thursday, August 25, 2016 PCBDD Administration Building
 Thursday, September 22, 2016 PCBDD Administration Building
 Thursday, October 27, 2016 PCBDD Administration Building
 Thursday, December 15, 2016 Pickaway Country Club

BOARD ACTION ORG 16-02 Approve the meeting schedule. All meetings to commence at 6:30 PM with Ethics Committee meeting at 6:15 PM. A cancelled board meeting may be rescheduled by the authority of the Board president or a special meeting called by the Board president. Board meeting locations or times may be changed contingent upon proper public notification.

Motion by:	Denise Kuhnheim	Second by:	Kristin Gardner
Discussion:		Vote:	Passed Unanimously

ADOPTION OF MISSION, VISION, and CORE VALUE STATEMENT

BOARD ACTION ORG 16-03

Adopt Mission, Vision, and Core Value Statement for 2016

Motion by:	Kristin Gardner	Second by:	Matthew Tootle
Discussion:		Vote:	Passed Unanimously

ADOPTION OF BOARD POLICIES

This action is to adopt all existing policies for the 2016 calendar year with the understanding that any policy may be amended by board action at any regularly scheduled or special board meeting during the calendar year

BOARD ACTION ORG 16-04 Adopt all existing policies and board procedures effective immediately. Any policy or board procedure may be amended during the year with proper board action at a regular or special board meeting.

Motion by:	Kristin Gardner	Second by:	Jeff Rawlins
Discussion:		Vote:	Passed Unanimously

ADOPTION OF DESCRIPTION OF SERVICES AND SUPPORTS

BOARD ACTION ORG 16-05 Adopt Description of Services and Supports 2016

Motion by:	Matthew Tootle	Second by:	Kristin Gardner
Discussion:		Vote:	Passed Unanimously

APPROPRIATE THE NONFEDERAL SHARE OF THE MEDICAID EXPENDITURES

BOARD ACTION ORG 16-06

Appropriate \$1,692,000.00 for the nonfederal share of the Medicaid expenditures as the county board is required by sections 5126.059 and 5126.051 of the Ohio Revised Code. Furthermore, the payment of the nonfederal share represents an ongoing financial commitment of the county board.

Motion by:	Denise Kuhnheim	Second by:	Kristin Gardner
Discussion:		Vote:	Passed Unanimously

ADOPTION OF TABLE OF ORGANIZATION AND APPROVAL OF POSITIONS

BOARD ACTION ORG 16-07

Motion to adopt the current table of organization and approve current positions for employment for 2016 calendar year. Unless otherwise noted all current positions are only authorized until vacated. Any vacated position shall be abolished pending review and subsequent board action to either re-fill or re-structure based on needs at that time. The superintendent may fill a vacated position on an interim basis based on health and safety or operation concerns and may solicit applications for a position being proposed for board action with the approval of the position contingent upon board action. The superintendent may recommend to abolish any position, propose a new position, or make significant changes to a position at any time if appropriate. Any recommendations require board action.

Motion by:	Kristin Gardner	Second by:	Denise Kuhnheim
Discussion:	Revised Employee Table of Organization was distributed for approval.	Vote:	Passed Unanimously

ESTABLISHMENT OF BOARD COMMITTEES and/or COUNCILS

BOARD COMMITTEES

Program/Personnel: Greg Miller, Gwen Wolford and Denise Kuhnheim
 Policy/Finance: Kristin Gardner, Denise Kuhnheim and Gwen Wolford
 Buildings & Grounds/Transportation: Jeff Rawlins, Greg Miller and Matthew Tootle
 Ethics Council: Jessica Mullins, Matthew Tootle and Gwen Wolford

BOARD COUNCILS

Behavior Support/Human Rights (Representatives on a shared-county committee):
 Appointed by Superintendent: Michael Pelcic,
Greg Miller, Marie Wilbanks, Travis Dresbach, Sara Hicks, Michelle Gifford, Bryston Lee, and Bev Garrett.

Reaching Beyond Gift Committee **Board President, Kristin Gardner and Amanda Hall** (Board employee in non-direct service position appointed by superintendent)

BYC Housing Opportunities, Inc. **Board President** (non-voting member)
 Others appointed by board when term ends or vacancy occurs: **Ty Ankrom, Tad Grover, Andrew Binegar, Sandy Hill, Gary Wasmer, Larry Justice, Annisa Dudas and Randy Beach.**

BOARD ACTION ORG 16-08 Approve board appointments to committees and councils

Motion by:	Matthew Tootle	Second by:	Denise Kuhnheim
Discussion:		Vote:	Passed Unanimously

ONGOING FUNDRAISING AND SOLICITATION ACTIVITIES

The Pickaway County Board of Developmental Disabilities shall authorize ongoing fundraising and solicitation for Reaching Beyond accounts already established for the year 2016. Fundraising activity for additional categories shall require board approval. Specific fund raising events beyond established and ongoing activities require approval by the superintendent or the superintendent designated outreach committee.

BOARD ACTION ORG 16-09 Approve Ongoing Fundraising and Solicitation for Reaching Beyond Funds (Residential and General Gift Funds) and Staff Morale Fund. The superintendent may approve a fundraising event sponsored by an outside agency without board action. The superintendent may accept donations on behalf of the Board but has the authority to defer the acceptance of any donation pending board approval.

Motion by:	Kristin Gardner	Second by:	Jeff Rawlins
Discussion:		Vote:	Passed Unanimously

ADJOURNMENT OF ORGANIZATIONAL MEETING:

The meeting was adjourned at 7:00 PM.

Minutes approved by Board Action #16 - 7 on February 25, 2016.

_____	_____
Board President or Presiding Officer	Date
_____	_____
Board Secretary	Date
_____	_____
Superintendent	Date