

PICKAWAY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
REGULAR MEETING MINUTES
 August 24, 2023
 Pickaway County Board of Developmental Disabilities
 200 East High Street, Circleville, OH 43113

CALL TO ORDER: CALL TO ORDER: Jeff Rawlins, President, called the regular meeting of the Pickaway County Board of Developmental Disabilities to order at 6:06 PM with a roll call.

LaDonna Edwards:	Present	Jeff Rawlins:	Present
Beth Kim:	Absent - Excused	Jeannett Rhoads:	Present
Cara Layne:	Present	Matthew Tootle:	Absent - Excused
Jennifer Rainey-Agresti:	Present		

INTRODUCE GUESTS: Terri Davis, Chelsea Smith, Jack Holbrook, Sarah Davies, Travis Dresbach, Bryston McKnight, Aimee Roberts, Amanda Knotts, Amanda Fay, and Mike Pelcic.

POINT OF IMPACT:

Outstanding Direct Professional recognized: Terri Davis and Chelsea Smith (see August 2023 Provider Spotlight).

PRESENTATION: Sarah Davies, GT Independence, the financial management services provider, presented an overview of self-directed services.

COMMENTS FROM THE FLOOR: None

APPROVAL OF MINUTES

Approval of Minutes: Regular July 27, 2023 Meeting.

Board Action #23-41 Approve Minutes of the Regular July 27, 2023 Meeting

Motion by:	Cara Layne	Second by:	Jennifer Rainey-Agresti
Discussion:		Vote:	Passed Unanimously

FINANCIAL REPORTS

Approval to File Financial Report: Financial Report.

Board Action #23-42 Approval to File Financial Report.

Motion by:	Cara Layne	Second by:	Jennifer Rainey-Agresti
Discussion:		Vote:	Passed Unanimously

Approval to File Voucher List: VOUCHER LIST (All vouchers available in the office for review)

Board Action #23-43 Approval to File Voucher List for Vouchers since the last Board Meeting

Motion by:	Jeanett Rhoads	Second by:	LaDonna Edwards
Discussion:		Vote:	Passed Unanimously

COMMITTEE REPORTS

Ethics Committee: None

UNFINISHED BUSINESS: None

NEW BUSINESS

Additional Early Intervention Service Coordinator: Over the last several years, we have taken steps to bridge the gap in services from a child transitioning out of Early Intervention at the age of three until the child meets eligibility criteria at the age of six. The coordination of services was performed primarily through SSA services. However, an Early Intervention Service Coordinator is in the best position to implement a seamless service for children from birth through preschool. Therefore, I request an additional Early Intervention Service Coordinator position be added to the Table of Organization to expand services through the transition from Early Intervention to preschool.

Board Action #23-44 Approve an additional Early Intervention Service Coordinator position to the Table of Organization and authorize the superintendent to fill the position.

Motion by:	LaDonna Edwards	Second by:	Cara Layne
Discussion:		Vote:	Passed Unanimously

Additional Service and Support Administrator position: Individuals requesting Service and Support Administration(SSA) services continue to increase. We currently employ 14 Service and Support Administrators with a capacity to serve approximately 420 individuals. Since January 1, 2023, the number of persons served by SSA has increased to 444. I am recommending a Service and Support Administrator position be added to the Table of Organization.

Board Action #23-45 Approve an additional Service and Support Administrator position to the Table of Organization and authorize the superintendent to fill the position.

Motion by:	Jennifer Rainey-Agresti	Second by:	Cara Layne
Discussion:		Vote:	Passed Unanimously

Approval of COBRA healthcare benefits for Amanda Knotts: Amanda Knotts was working for us through a contract with Pickaway ESC. We did not renew the contract with the ESC but chose to employ her directly. This change of employer negatively impacts Amanda's health insurance coverage, as new employees are eligible for healthcare and dental insurance after 60 days of employment. I am requesting the Board provide financial reimbursement to Amanda Knotts for the continuity of healthcare and dental benefits under a COBRA plan.

Board Action #23-46 Approve financial reimbursement to cover healthcare and dental benefits, less employee contribution, under a COBRA plan for Amanda Knotts until she is eligible for insurance through PCBDD.

Motion by:	Cara Layne	Second by:	LaDonna Edwards
Discussion:		Vote:	Passed Unanimously

SUPERINTENDENT'S REPORT

The Department Reports to the Board

- Community Monthly Report – July 2023
- Enrollment Status Report August 2023
- Circleville Herald 8-1-2023

OTHER BUSINESS

1. Jeff Rawlins requested that Special Olympics events be sent to the email listserv before the event.
2. Jeff Rawlins suggested participation in future Farm to Table events for public awareness.
3. Jeff Rawlins shared a conversation with a parent who had concerns regarding services with a day services provider. The parent stated her view that the Board had given up on adults. Operational concerns should be directed to the provider, as the Board is limited to reporting health and safety incidents. DODD retains authority over reviews and compliance.
4. The Board reviewed a proposed revision to the financial report (see Statement of Revenue and Expenditures Report – Sample) with a consensus to use this report in future meetings.
5. Beginning October 3, 2023, the Ohio Revised Code permits members of a county board of developmental disabilities to attend and participate in meetings via electronic communication. The Board agreed to create a policy for remote participation. A first reading of a draft policy will be presented at the Regular September Board meeting.

ADJOURNMENT

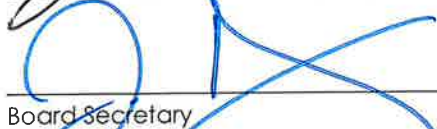
The meeting adjourned at 7:01 PM.

Minutes approved by Board Action #23-47 on September 28, 2023.



Board President or Presiding Officer

9/28/2023
Date



Board Secretary

9/28/23
Date



Superintendent

9/28/2023
Date